CAC Meeting Minutes

MULTNOMAH COUNTY ANIMAL SERVICES
COMMUNITY ADVISORY COMMITTEE
COMMITTEE MEETING

Attendees: Paige Espana, Susan Getty, Christine Crosky, Johnathan Goodwin, Megan Mautemps, Linda Caradine, Glenda Hughes, Nancy Fedelem, Marci Jo Ashby
Absent: Katie Gerloff, Kara Kerpan

Date: Monday October 14, 2019
Time: 6:00 pm to 8:00 pm
Place: Room 126 of the Multnomah Building

Discussion Items

6:30 Welcome
  ● One member of the public attended
  ● Wade introduced Jessica Roberts; WOC as assistant to the Director

UPDATES:

6:35 MCAS Vacant Positions
  ● Director
  ○ Position not yet filled, recruitment active and being done through outside national recruiting agency.
  ● Animal Care and Client Services Ops Supervisors
  ○ Stacy Thurman and Amy Bobish no longer with us. Jennifer Sparkman is filling in for Animal Care, and Tina Hodge for Client Services.
  ○ Both positions are anticipated to be filled permanently by the end of November.
  ● Veterinarian and CVT -
  ○ Interviews are scheduled for the end of this month and the position should be filled by the end of November.
  ○ CVT - Position has been filled and will start by the end of this month
  ● OA2- Two vacancies to fill and recruitments are active now.
  ● ACO2 and Dispatcher -
  ○ New ACO2 just started a few weeks ago.
  ○ Previous Dispatcher was promoted to ACO2, creating new opening for Dispatcher. That position is in an active interview process now.
6:45  Financial Audit Follow-Up
- Just started this process, auditor has come out. Most issues were resolved by 2017-2018.
- Wade also reviewed efforts to increase licensing revenue by moving to a postcard and email renewal system vs the current letter.

6:55  Dog Kennel Renovations Update
- Design/specifications are expected to be finished by the end of this week or next, then the project will move to fabrication/installation phases.
- Still reviewing options for noise abatement in kennels and exploring funding options.

7:00  FAC-1 program update
- University of Wisconsin site visit scheduled for 11/18-11/20
  - Originally scheduled visit was delayed due to CIV breakout in Oakland, CA.

7:05  Workforce Equity Strategic Plan
- Department level Equity committee established for DCS to directly support the work of the County’s Workforce Equity Strategic Plan.
- Wade asked CAC: How can we as CAC incorporate this? How do we engage with underserved members of the community? How can we encourage those members to apply for positions and join us?

7:15  Multcopets.org Re-Design
- Anticipate 5-6 months from going live.
- Working on building accounts for ease of access to licensing and pet info. Create automatic lost reports/pictures.
- Feedback:
  - Reports on website need more context and mix of data and stories to appeal to all audiences.
  - Pets for adoption just disappear. Maybe they can change to recently adopted or pending adoption or transferred.
  - FAQ (and other info on website) is outdated.

7:45 Meeting Adjourned.

Next meeting January 13th