CAC Meeting Minutes

MULTNOMAH COUNTY ANIMAL SERVICES
COMMUNITY ADVISORY COMMITTEE
COMMITTEE MEETING

Attendees: Susan Getty, Paige Espana, Megan Mautemps, Nancy Fedelem, Johnathan Goodwin, Kristina Burns Wade Sadler, Jessica Roberts
Absent: Christine Croskey, Marci Jo Ashby, Linda Caradine, Kaite Gerloff, Glenda Hughes

Date: Monday January 13, 2020
Time: 6:00 pm to 8:00pm
Place: Room 126 of the Multnomah Building

Discussion Items

6:30 Welcome
  ● 5 members of the public attended

UPDATES:

6:35 MCAS Position Updates
  ● Director - Open Recruitment
  ● AC and CS Ops Supervisors - Closed
  ● Veterinarian and CVT - Closed
  ● ACO2 and Dispatcher - Closed
  ● Volunteer Coordinator - Posting is Closed, applications being screened

6:40 Volunteer Coordinator/Program Changes
  ● Restructuring volunteer program and would like to see:
  ● More collaboration with staff
  ● More structure
  ● More clarity of positions

Examples of possible improvement:
  ● Build foster program for pets in crisis
  ● Staff support Such as Kennel Cleaning
  ● Better representation of community as a whole
6:55 Financial Audit Follow-Up
- Audit is complete, recommendations being drafted at this time
- Many changes already in effect since first audit
- Some recommendations may be ongoing

7:05 FAC-1 program update
- University of Wisconsin site visit recap and recommendations
  - Here for 3 days shadowing staff and operations
  - In process of putting together formal recommendations
Examples of possible recommendations:
  - Pet retention top priority
  - ACO’s to provide more resources
  - Restructuring fee enforcement
  - Hold times and the implementation of these hold times

7:15 Term Limits for CAC members and recruiting plan discussion
- 5 CAC members terms are expiring at the end of March.
- Would like to post recruitment by the beginning of February.
  - Office of community involvement input
  - Equity manager input
  - Post for 30 days
- Mirror process for last recruitment.
- Additional meeting in February dedicated to this process.

- Kennel Update
  - Still waiting on design approval

- Website update
  - Still in progress - March-April launch date is not likely.

Next meeting April 13th